

## STUDENT SERVICES

File: JD

### SCHOOL CENSUS

1. The Assistant Superintendent for Administrative Services shall coordinate the required census of all persons living in Charlottesville City.
2. The census shall be completed every three years with the purpose of identifying all students who have reached their fifth birthday but not yet reached the twentieth birthday.
3. The Assistant Superintendent shall assure that the information is collected on forms prescribed by the Virginia Department of Education.
4. The Assistant Superintendent shall contract with agents to complete the census and compensate them at the rate approved by the School Board.

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Legal Reference: Code of Virginia, 1950, as amended, sections 22.1-281 through 22.1-286.