

Directions for setting attachment helpers in OS X GroupWise Client...

While the Novell GroupWise app for OS X is much better than the OS 9 version, there are some annoying idiosyncrasies that need to be worked around. Dealing with attachments is one of those. Here are directions for setting the users GW account to open attachments directly from within GW.

- 1) The settings are only for the computer you are working on...they do NOT travel with the user account to other computers.
- 2) User must be logged in to the computer and into GroupWise (users name must be the one showing beside the Globe in the GW window at the top of the left group of folders).
- 3) Go to Menu: GroupWise > Preferences...> Extension
 - a) You will probably see 3 entries here. Remove the 2nd and 3rd as they are bogus.
 - b) Click the *Add* button to bring up the Add association dialog box.
 - c) Click the small yellow folder to the right of the *External application:* field to bring up the *Choose external application* dialog
 - d) At the very top of the box click in the drop down menu and select the hard drive (shows a drive icon with the computer name – ie. CLK 13940).
 - e) Double-click the Applications folder to find your apps. Unfortunately you can only add one at a time. You will probably want to add the following apps to your list. The letters in parenthesis are the extension for the selected application which must be entered in the 2nd field.
 - i) Applications/AppleWorks 6/AppleWorks 6 (cwk)
 - ii) Applications/FileMaker 6/FileMaker (fp5)
 - iii) Applications/Microsoft Office 2004/Microsoft Excel (xls)
 - iv) Applications/Microsoft Office 2004/Microsoft PowerPoint (ppt)
 - v) Applications/Microsoft Office 2004/Microsoft Word (doc,txt,rtf)
 - vi) Applications/Preview (pdf,jpg,jpeg,tiff,pict)