

## Staffing Allocation

School staffing allotment includes classroom staffing based on average class sizes, required support positions established by building and program needs, special education staffing based on students' IEPs, and ESL staffing determined by number and level of ESL students.

### Definitions, Formulas and Footnotes

❶ **Projected Enrollment (Adjusted)** for grades 5 – 12 is the sum of the general education students plus half of the special education students who receive services for more than 50% of the school day.

**Projected Enrollment** for grades K-4 is the total number of students minus the number of special education students who receive services for more than 50% of the school day.

❷ **Walker Classroom Staffing Formula:** Enrollment divided by average class size, rounded to a multiple of 3.

❸ **Buford Classroom Staffing Formula:** Enrollment x 7 (student periods) divided by 6 (teaching periods). This number is divided by average class size.

❹ **CHS Classroom Staffing Formula:** Enrollment x 7 (student periods) divided by 5 (teaching periods). This number is divided by average class size.

❺ **K-4 Staffing Formula:** 1. Projected Enrollment divided by targeted class size. 2. Maximum class size checked to determine to round up or down at each grade level.

❻ **K-4 Instructional Assistant Staffing Formula:** Sum of kindergarten, first grade and half of second grade students divided by targeted class size, rounded up.

❼ Includes division-wide Book Buddies Coordinator responsibilities.

❽ **Art Staffing** is based on the number of sections of each grade level.

**Staffing  
Grades 5 – 12  
2008-2009**

	<b>Walker</b>	<b>Buford</b>	<b>CHS</b>
Projected Enrollment (Adjusted) ❶	520	515	1250
Average Class Size	18.5	18.5	22.5
Teaching Positions based on Average Class Size	28 (rounded to 30 for triads) ❷	33 ❸	78 ❹
Principal	1	1	1
Assnt. Principal/Inst. Coord.	3	3	3
Athletic Director			1
Testing Coordinator			.49
Department Chairs		1	2.2
Acctg/Administrative Technician	2.5	1.5	1
Secretary	1	2	7
School Counselors	2	2	6
Media Center Specialist	1	1	2
Technology Teacher	IA position		
ISBI	1	1	1
Ninth Grade Class Size Reduction			2
Reading Specialists	2	2	2
Math Specialists	1		
Gifted Specialists	3	3	0.2
Scholars	1	1	2
Special Education Teachers	12	9	14.5
Special Education IAs	10	6	6
ESL	1.5	1	2
Music	2 Band	Included	Included
	1 Orchestra	Included	Included
	1 Vocal Music	Included	Included
Art	1	Included	Included
PE	2 + 1 IA	Included	Included

**Elementary Staffing  
Grades K-4  
2008-2009**

	B-Moran	Clark	Gr'brier	J-Via	Johnson	Venable
Projected Enrollment ❶	293	217	267	261	211	306
Free/Reduced Rate	45.7%	85.2%	46.3%	68.5%	80.7%	37.8%
Targeted Class Average	20	17	20	17	17	20
Maximum Class Size	24	21	24	22	21	25
Classroom Teachers K-4 ❷	15	13	15	15	13	15
Budgeted Class Average	19.5	16.7	17.8	17.4	16.2	20.4
Instructional Assistants ❸	8	8	8	8	7	8
Special Education Tchrs	3	3.5	2	4	3	2
Special Education IAs	3	2.5	1	6.5	3	3
Principal	1	1	1	1	1	1
Assnt. Principal/Inst. Coord.	1	1	1	1	1	1
Administrative Technician	1	1	1	1	1	1
School Counselors	1	1	1	1	1	1
Media Center Specialist	1	1	1	1	1	1
Media IA	0.5	0.5	0.5	0.5	0.5	0.5
Book Buddies Coord	0.5	0.5	0.5+0.5 ❹	1	0.5	0.5
Reading (Title I, Reading First, Division Funded)	1	3	1	2	2.5	1
Title I Math	1	1	1	0.5	1	0
Gifted Specialists	1	1	1	1	1	1
Talent Dev. Specialists	0.5	0.3	0.5	0.5	0.3	0.5
World Language	0.3	0.3	0.3	0.3	0.3	0.3
PE	1	1	1	1	1	1
Art ❺	0.6	0.7	0.7	0.8	0.6	0.6
Music ❻	0.8	1.0	0.8	0.8	0.8	0.8
Strings		0.2		0.2		

**Sample Worksheet With Changing Class Sizes**

	<b>CHS</b>	<b>Buford</b>	<b>Walker</b>
<b>Enrollment</b>	1250	515	520
<b>Average Class Size</b>	22.5	18.5	18.5
<b>Teachers</b>	78	33	28 (rounded up to 30)
<b>Enrollment</b>	1250	515	520
<b>Average Class Size</b>	23	19	19
<b>Teachers</b>	76.1	31.6	27.4 (rounded up to 30)
<b>Teacher Change</b>	-1.9	-1.4	0
<b>Enrollment</b>	1250	515	520
<b>Average Class Size</b>	23.5	19.5	19.5
<b>Teachers</b>	74.5	30.8	27
<b>Teacher Change</b>	-3.5	-2.2	-3

	<b>B-Moran</b>	<b>Clark</b>	<b>Grbrier</b>	<b>J-Via</b>	<b>Johnson</b>	<b>Venable</b>
<b>Enrollment</b>	293	217	267	261	211	306
<b>Average Class Size/Max</b>	20/ 24	17/ 21	20/ 24	17/ 22	17/ 21	20/ 25
<b>Teachers</b>	15	13	13	15	12	15
<b>Enrollment</b>	293	217	267	261	211	306
<b>Average Class Size/Max</b>	20.5/ 24	17.5/ 21	20.5/ 24	17.5/ 22	17.5/ 21	20.5/ 25
<b>Teachers</b>	14	12	13	15	12	15
<b>Teacher Change</b>	-1	-1	0	0	0	0
<b>Enrollment</b>	293	217	267	261	211	306
<b>Average Class Size/Max</b>	21/ 24	18/ 21	21/ 24	18/ 22	18/ 21	21/ 25
<b>Teachers</b>	14	12	13	15	12	15
<b>Teacher Change</b>	-1	-1	0	0	0	0